



উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয়

পুণ্ডিবাড়ী, কোচবিহার, পশ্চিমবঙ্গ-৭৩৬১৬৫

UTTAR BANGA KRISHI VISWAVIDYALAYA

P.O. PUNDIBARI, DIST. COOCH BEHAR, WEST BENGAL- 736165

প্রফেসর প্রদ্যুৎ কুমার পাল

নিয়ামক (ভারপ্রাপ্ত)

Prof. Prodyut Kumar Paul

Registrar (Acting)

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Ref. 993 /UBKV/Est.

Dt.12 December 2024

NOTIFICATION

It is conveyed for general information that the University is on the verge to introduce online module system to administer the Leave of its regular employees. To make the system functional, all the employees (Teaching /Non-Teaching/ Officer) are requested to fill the provided entries given in the following link *latest by 18th December, 2024.*

This may be treated as **URGENT**.

The link :- <https://hrm.ubkv.ac.in/employee-details-submission/>

Sd/-

Registrar (Actg.)

Ref.993/UBKV/Est.

Dt. 12 December 2024

Copy forwarded for information to:-

(1)V.C's Secretariate, UBKV, Pundibari. (2) Director of Research, UBKV, Pundibari. (3) Director of Farms, UBKV, Pundibari. (4) Director of Extension Education, UBKV, Pundibari. (5) Dean, F/Ag., UBKV, Pundibari. (6) Dean, F/Hort., UBKV, Pundibari. (7) Dean, F/Tech., UBKV, Pundibari. (8) Dean, Students' Welfare, UBKV, Pundibari. (9) Dean, College of Agriculture, UBKV, Majhian. (10) Dy. Registrar, UBKV, Pundibari. (11) Head Dept. of Agronomy/Soil Sc & Ag. Chemistry/Genetics & Pl. Breeding/Ag. Economics/Ag. Extension/ Ag. Entomology/Ag.Statistics/Pl. Pathology/Seed Sc. & Technology/ Biochemistry, UBKV, Pundibari. (12) Head Dept. of Pomology & Post Harvest Technology/Plantation Crops & Processing/Vegetables & Spices Crops/ Floriculture, Medicinal & Aromatics Plant/ Forestry/Hort., UBKV, Pundibari. (13) A.D.F., (Ag.) & A.D.F. (Hort.), UBKV, Pundibari. (14) Senior Scientist & Head of K.V.K., Cooch Behar/ Kalimpong/ Malda/Uttar Dinajpur/Dakhsin Dinajpur. (15) Development Officer, UBKV., Pundibari. (16) The Comptroller (Actg.), UBKV, Pundibari. (17) The University Engineer (Actg.), UBKV, Pundibari. (18) Asstt. Engineer (Electrical), UBKV, Pundibari. (19) Asstt. Registrar-I/II, UBKV, Pundibari. (20) In-Charge, Central Library, UBKV, Pundibari. (21) In-charge, Central Store, UBKV, Pundibari (22) Medical Officer, UBKV, Pundibari. (23) In-Charge, RRS, Terai Zone, UBKV, Pundibari (24) In-Charge, RRS, OAZ, UBKV, Majhian, Patiram, D. Dinajpur. (25) In-Charge, RRS, H/Z, Kalimpong, Darjeeling. (26) In-Charge, RRSS, Kharibari, UBKV, Darjeeling. (27) In-Charge, RRSS, Mathurapur, Manikchak, Malda. (28) In-Charge, AICRP on Jute/Wheat/Spices, UBKV, Pundibari. (29) In-Charge, CIC, UBKV, Pundibari. (30) In-Charge, QCL, UBKV, Pundibari. (31) Resident Superintendent cum NSS Coordination (32) P.A. to Registrar, UBKV, Pundibari. (33) Office Superintendent-I/II, UBKV, Pundibari. (34) The Care-taker, UBKV, Pundibari. (35) The Security In-Charge, UBKV, Pundibari (36) The Kolkata Camp Office, Kolkata. (37) Superintendent, RRS (OAZ), Majhian (37) Notice Board:- Office (38) Office Copy.

S. Samanta
Registrar (Actg.)