

# UTTAR BANGA KRISHI VISWAVIDYALAYA

PUNDIBARI: COOCH BEHAR: WEST BENGAL

PIN – 736165

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## COMPTROLLERS' DEPARTMENT.

From: Comptroller-in- Charge &  
Assistant Auditor (Sel. Gr.)

Ref. No. UBKV/Comp-795/2024-25

Date: 16/12/2024

### Notice

It is being notified that all concerned officials of the UBKV in connection with procurement of goods & services, are requesting to check the link PAN with AADHAAR card of all prospective vendors through e-Filing Portal with the following documents within 5 working days: -

- Valid PAN, Aadhaar Number, Valid Mobile number

If any concerned employee does not complete such link, the TDS on salary of such employee will be deducted @ 20% of his/her salary in straight way. If it is continued, then his or her salary or related payment will be stopped in the upcoming next month i.e. December 2024.

It is to be noted that the official deadline for linking PAN with Aadhaar had expired on June 30<sup>th</sup>.2023. After that day the related PAN will be inoperative. However, claims about an extended deadline until December 31,2024 have surfaced.

Such link is inevitable for any kind of salary disbursement. It is very much important and materially significant for maintaining financial proprieties, smooth functioning of the financial rules and regulations of the University and shorten the payment process cycle time.

It is expected that all concerned officials are ready to assure that without such linkage verification in the e-Filing Portal, no bill or payment will be drawn/made in future. Without such verification, no bill will be submitted to the Comptroller's Department for smooth processing of the concerned bill.

To avoid unnecessary Income tax TDS liabilities, linkage between PAN and AADHAAR should be verified by each drawing officer concerned.

S/d-  
In-Charge,  
The Comptroller's Department,  
& Assistant Auditor, UBKV

#### **Copy to:**

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- Dean of Agriculture Faculty/ Dean of Horticulture Faculty/ Dean of Technology Faculty, UBKV -Main Campus, Pundibari-736165 for circulation & implementation
- Dean (PGS)/DSW/Deputy Registrar-Exam. UBKV -Main Campus, Pundibari-736165
- Director of Research & Development, UBKV, Seed Testing Laboratory Building, Pundibari-736165 for circulation & implementation
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- In- Charge, RRSS (TZ), Khoribari, Darjeeling/ In- Charge, RRSS (HZ), Pedong, Kalimpong, WB/ In- Charge, RRSS (OAZ), Manikchack, Malda, WB
- University Engineer, Works Department, UBKV -Main Campus, Pundibari-736165
- In- Charge, Central Library, UBKV -Main Campus, Pundibari-736165
- Website of UBKV for circulation & implementation
- Office Copy for circulation & implementation among the concerned staffs of the Comptroller's Department

*Arnob Ghosh*

(ARNAB GHOSH),  
In-Charge Comptroller's Department & Assistant Auditor, UBKV