

UTTAR BANGA KRISHI VISWAVIDYALAYA

Pundibari, Cooch Behar, West Bengal- 736165

Inviting Quotation

Tender Ref. No. UBKV/DR-518, Date: 30.11.2023

Sealed quotations are invited from reputed suppliers for supplying of **Steel Almirah (01 No.), Bookshelf (01 No.) and File Cabinet (01 No.)**. The procurement will be met by the financial assistance of Inera Cropscience Pvt. Ltd. funded project entitled "**Evaluation of Bio-efficacy of Plant Growth (1. DP002; 2. DP004; 3. DP043; 4. ICPL-004; 5.ICPL-005) in Paddy**". The details of the specification are herein given below.

Sl. No.	Item	Specification	Quantity
01.	Steel Almirah:	❖ Steel Almirah with locker system , four shelves and five compartments with 78" X 40" X 20" size, 18-gauge sheet, Godrej, or any good make.	01 No.
02.	Bookshelf	❖ 5 racks, size 78" X 36" X 19", 18 gauge sheet upper front side is fabricated with glass.	01 No.
03.	File Cabinet	❖ Steel File Cabinet, Godrej or any good make, size- 54" X 24" X 20" with four drawers and 18 gauge.	01 No.

Tender Schedule:

Date of publication:

30/11/2023

Last date of Submission:

12/12/2023 up to 5 p.m.

Terms and Condition:

1. Quotation to be submitted with a forwarding letter address to **The Director of Research, UBKV, Pundibari, Cooch Behar**
2. Covers of Quotations to be submitted to the office of the Directorate of Research, UBKV, Pundibari, in office hour with an email ID for further communication.
3. The technical Bid shall comprise of Self attested photocopy of the following documents:
 - I. Valid copy of trade license.
 - II. GST Registration Certificate
 - III. Registration Certificate of P-Tax, along-with latest clearance certificate,
 - IV. Service Tax Registration No; along with latest clearance certificate
 - V. Dealership/ manufacturing/ SSI certificate
 - VI. ISO Certificate (if any)
 - VII. Credentialed/user list with photograph,
 - VIII. Full Specification of items if applicable
 - IX. Photocopy of PAN Card
4. The Financial Bid Comprises of rate of items per unit including applicable taxes, Installation charges, incidental charges, extent of discount (as applicable)

30.11.23
Director of Research
Uttar Banga Krishi Viswavidyalaya
Pundibari, Cooch Behar

5. The Technical Bid and financial Bid should be submitted in two separate sealed envelopes with broad heading mentioning the name of the item and Tender No. on the top of the envelopes. The sealed envelope of Technical Bid and Financial Bid shall be submitted in a large sealed cover and further mentioning the name of the item and Tender number **on the Top of the Envelope and to be addressed to the Director of Research, UBKV, Pundibari, Cooch Behar.**

6. The materials should be delivered by the Supplier at their own cost and responsibility.

7. The University reserves the right to accept or reject any or all tenders without giving any reason whatsoever.

Sd/-

Director of Research

Ref. No. UBKV/DR-518/ (05) Date : 30.11.2023

Copy forwarded for information and necessary action to:

1. Notice Board, UBKV, Pundibari
2. Dr. Koushik Roy, Asst. Professor and P.I. of the concerned Project, UBKV, Pundibari
3. Mr. Subhendu Das; He is requested to add in the University Website at the earliest.
4. The In-charge, comptroller's, Dept., UBKV, Pundibari
5. Office copy Directorate of Research, UBKV, Pundibari

30.11.23

Director of Research

*Director of Research
Uttar Banga Krishi Viswavidyalaya
Pundibari, Cooch Behar*