

**UTTAR BANGA KRISHI VISWAVIDYALAYA**  
**Pundibari, Cooch Behar – 736165**

**From: In-Charge, Central Library**

LIB/UBKV/ 299

Date: 18.12.2023

**NOTICE FOR INVITING QUOTATION FOR PURCHASE OF PRINTED BOOKS**


Uttar Banga Krishi Viswavidyalaya, Central Library, Pundibari, Coochbehar, West Bengal invites quotations for supply of the Library Books for the financial year 2023-2024. Reputed Supplier/Vendors are requested to submit their quotation to the undersigned on the following books. The following Terms and Conditions are noted below.

<b>Quotation No:</b>	<b>LIB/UBKV/</b>
<b>Name of Organization</b>	<b>Uttar Banga Krishi Viswa Vidyalaya, Pundibari, Coochbehar</b>
<b>Date and Time for Issue/Publishing</b>	<b>18.12.2023</b>
<b>Submission of Quotation Start Date</b>	<b>18.12.2023</b>
<b>Submission End date</b>	<b>30.12.2023</b>
<b>Date and Time for Opening Quotations</b>	<b>03.01.2024</b>
<b>Address for Communication</b>	<b>In-Charge , Central Library, UBKV, Pundibari, Coochbehar-736165; e-mail; inchargelibraryubkv@gmail.com</b>

**IMPORTANT NOTES:-**

1. That this order is valid for 20 days from the date of issue of this order.
2. QUOTATED books must have to be supplied within the valid time of order and the final bills will be the same as quoted books. Any type of discrepancy the order will be cancelled. The latest and cheap edition of book(s) should be sent
3. That the book(s) found unsuitable on physical verification will not be accepted
4. Maximum admissible discount should be allowed to the library
5. Discount must be defined with each book.
6. No book(s) should be sent by value payable post
7. That the Supplier/ Vendor will have to pay the freight charges of books and the library will not take delivery of consignment if the freight is not prepaid
8. That the Supplier/ Vendor will have to send the publishers original invoice attested copy of the same/latest catalogue for verifications of the price in case the printed price is not available in the book.
9. Supply of books has to be made by the agency strictly against the purchase orders. Complete and exhaustive quoted agency/vendor will be considered for purchase order.
10. Any clarification/query regarding the purchase order should seek from the library within 03 days by mail.
11. That the Supplier/ Vendor will have to send pre-receipted bill(s) types duly stamped in favor of librarian, UBKV, Pundibari, Coochbehar, in triplicate for payment.
12. Permanent Income Tax Account Number/GST number of the supplier must be provided.
13. Registration of FPBAI (Federation of Publishers' & Booksellers' Association in India) must be provided by the agency's and GOC norms have been followed in toto.

Attached list of Books (enclosed):

  
In-Charge, Central Library  
Uttar Banga Krishi Viswavidyalaya